

**VILLAGE OF JEFFERSONVILLE
CONSUMER'S DEPOSIT RECEIPT
\$300.00 Deposit Required**

NO. _____ DATE _____ AMOUNT _____
NAME _____ PHONE _____ OneCall ___ Y ___ N
ADDRESS _____

_____ DOLLARS HAS BEEN DEPOSITED
as security for the payment of final bill for water consumed at above address or elsewhere.
This deposit less any unpaid claims, will be refunded upon surrender of this receipt,
after due notice has been given for discontinuance of service. **KEEP THIS RECEIPT FOR
YOUR RECORD. CHECK OR CASH ONLY.**

Signature _____ Owner/Tenant Reference #1 _____ Phone _____
Email _____ Reference #2 _____ Phone _____
Date moved in _____

UTILITY DEPOSIT REFUND

NO. _____ Name _____ Date _____
Forwarding Address _____

Refund relinquishing all claims on the above deposit.

Refund to Customer \$ _____

Water \$ _____ Sewer \$ _____ Trash \$ _____ WTP Debt _____

The Village of Jeffersonville

8 N. Main St.

Jeffersonville, OH 43128

Dear New Resident,

Welcome to the Village of Jeffersonville! We want to make sure you are aware of some important information applicable to our residents.

Trash services have been contracted by the Village for all residents and the cost is included in the monthly water and sewer billing. This contract is currently with Rumpke and the cost is \$16.00. A large (63 gallon) rolling trash bin is provided for each residence. Trash pickup is early each Tuesday morning therefore, we recommend the trash bin be placed along the street the evening before (Monday evening). Large items, (furniture, mattress) must be wrapped in plastic; and the resident must contact the Rumpke office before the pick-up date. No building construction material will be taken.

The Village Office is open Monday through Friday, 7:00AM to 4:00PM. The office phone number is (740)426-8881. Please feel free to stop in or call with any questions or concerns regarding the Village. The Jeffersonville Village Council meets the second and fourth Thursday of each month at 7:00PM. Residents are welcome to attend these meetings to bring local concerns or comments.

Additionally, the following local information is provided for your reference.

Jeffersonville Post Office

12 S Main St.
(740)426-6311

Fayette County Sheriff Department

113 E Market St. WCH, OH 43160
(740)335-6170 (non-emergency)

Miami Trace School District Central Office

3818 State Rte 41 NW WCH, OH 43160
(740)335-3010

Local Radio Stations

105.5- WCHO Buckeye Country
106.9- WRQK

Again, welcome to Jeffersonville! We hope you enjoy our Village.

Sincerely,



Bob Kinzer, Mayor

Village of Jeffersonville
8 N. Main St.
Jeffersonville, OH 43128
Phone: 740-426-8881
Fax: 740-426-6575

WATER AND SEWER USER AGREEMENT

This agreement, between the Village of Jeffersonville, hereinafter called the Village, and _____, a user of the Village hereinafter called the User;

WITNESSETH

WHEREAS, the User desired to purchase water from the Village, and to enter into a Water & Sewer User's Agreement as required by the Bylaws of the Village.

NOW THEREFORE, in consideration of the mutual covenants, promises, and agreements herein contained, it is hereby understood and agreed:

The Village shall furnish, subject to the limitations set out in the Rules and Regulations and Bylaws and those hereinafter provided for, such quantity of water as the user may desire in connection with his occupancy of the following described property:

Service Address: _____

Mailing Address: _____

The user hereby agrees to grant to the Village its successors or assigns, and easement in, over, under, and upon the above-described land with the right to erect, construct, install, lay, and thereafter use, operate and inspect, repair, maintain, replace and remove water and sanitary sewer pipelines and appurtenant facilities, together with the right of ingress and egress over adjacent land for the purpose mentioned above.

The User shall install and maintain, at their own expense, a service line which shall begin at the meter, if the meter is installed at the property line, or at the curb stop if the meter is installed in the dwelling, and extend to the dwelling or place of use. The service line shall connect with the distribution system of the Village at the nearest place of desired use by the User, provided the Village has determined in advance that the system is of sufficient capacity to permit delivery of water at that point.

The User shall install and maintain, at their own expense, a sewer line which shall begin at the lateral provided by the Village and extend to the dwelling or place of use. The service line shall connect with the collection system of the Village at the nearest place of desired use by the User, provided the Village has determined in advance that the system is of sufficient capacity to permit discharge of wastewater at that point.

The User agrees to comply with all rules and regulation of the Village. The User agrees to pay for water and sanitary sewer service at such rates, time and place as shall be determined by The Village and agrees to the penalties for non-compliance with the above as set out in the current Rules and Regulations. Facility charges to the User shall commence on the date that service is made available.

In addition to any connection fee established by the Village, the User agrees to pay a service deposit in the amount of \$300.00. The service deposit shall be held and applied by the Village to the account of the User, should service to the User be terminated either voluntarily or involuntary. Should the account be fully paid at the time the service is terminated, the service deposit shall be refunded by the Village within a reasonable time thereafter.

The Village shall purchase and install a cutoff valve and a meter in each service. The Village shall have exclusive right to use such cutoff valve and water meter.

The Village shall have final jurisdiction in any question of location of any service line connecting to its distribution system; shall determine the allocation of water to Users in the event of a water shortage; and may shut off water to a User who allows a connection or extension to be made to his service line for the purpose of supplying water to another user. In the event the total water supply shall be insufficient to meet all needs to the Users, or in the event there is a shortage of

water, the Village may pro-rate the water available among the various Users on such basis as is deemed equitable by the Village Administrator.

The User agrees to comply with the cross-connection regulations of the Ohio E.P.A. (Chapter 3745-95 of the Ohio Administrative Code) that no auxiliary source of water will be connected to any waterlines served by the Village's waterlines and will disconnect from their present water supply prior to connecting to and switching to the Village's system. Premises having an auxiliary water system shall install an approved pressure reducing backflow prevention device at a location approved by the Village.

The Village Administrator shall have the authority, in addition to all other rights and remedies, to terminate this agreement and, in such event, the User shall not be entitled to receive, nor the Village obligated to supply, any water under this agreement. If the User thereafter pays all water and sewer charges in arrears and all penalties charged against them as provided in the Village's Rules and Regulations, he shall then be entitled to a resumption of water and sewer services subject to all regulations of the Village.

In the event the User shall breach this contract, or refuse or fail, without just cause, to pay minimum monthly water and sewer rate as established by the Village, the User then agrees to pay the Village a lump sum of Five Hundred (\$500.00) as liquidated damages. It is expressly understood and agreed by the parties hereto that the said amount is agreed upon as liquidated damages in that a breach by the User in either of the respects set forth above would cause serious and substantial damages to the Village; and it will be difficult, if not impossible, to prove the amount of such damages. The parties hereto have computed, estimated, and agreed upon said sum in an attempt to make a reasonable forecast of probable actual loss because of the difficulty of estimating with exactness the damages which will result.

The failure of a customer to pay water and sewer charges duly imposed shall result in the automatic imposition of the following penalties:

1. Nonpayment by the due date will result in a penalty of ten percent of the current amount.
2. Nonpayment of a delinquent account by the due date established by the Village, will result in the service being terminated.
3. In the event it becomes necessary for the Village to terminate the service at a customer's property for nonpayment, a service charge will be added to the account. The account must be paid in full to have the service re-established.
4. Collection fees will be added to the account balance.
5. A lien being placed against the property by the Village for all unpaid water and sewer rents.

IN WITNESS WHEREOF, we have hereunto executed this agreement this ____ day of _____, 20__.

Village of Jeffersonville by:

Village Administrator

Attest: _____
Fiscal Officer

USER:

User's Signature

Printed Name: _____

Phone: _____

**Village of Jeffersonville
8 N. Main St.
Jeffersonville, OH 43128
Phone: 740-426-8881
Fax: 740-426-6575**

OWNER/RENTER AGREEMENT

As owner of the property located at _____, I request that the Village of Jeffersonville bill the renter for utility services at the above address.

- I understand that the Village of Jeffersonville will require a renter's deposit in the amount of \$300.00 and that will be held responsible for any outstanding debt not covered by this deposit.
- I understand that as a homeowner, I may call the office to inquire as to the status of the account, at any time.
- I understand that upon a change of renters, I will inform the Village of Jeffersonville of the change and also inform the new renter of their obligation to make contact with the Village of Jeffersonville to sign the User agreement and to pay the deposit.
- Owner agrees that all unpaid water and/or sewer rents shall be able to place a lien on the owner's property to enhance the collection of all unpaid rents.

This agreement will remain legal and binding as long as this property is rented or until I request the Village of Jeffersonville to remove the rental status and begin billing me at my address.

As renters move out of the above address, I would like the water left on in my name.
Yes___ or No___

Witness Printed Name

Property Owner's Printed Name

Witness Signature

Property Owner's Signature

Date

Property Owner's Address

Phone

The Village of Jeffersonville
4 N. Main St.
Jeffersonville, OH 43128

(PLEASE PRINT)

Your Name: _____ Phone: _____

Service Address: _____

Service Account Number: _____

Authorization Signature: _____ Date: _____

Banking Information:

Financial Institution Name: _____ Bank Routing
Number: _____ Checking Account Number: _____

(Please attach a voided check so that we can record the correct banking information.)

To pay your bill on Line

[Utility Name] Web-Based Billing System's Consumer Portal

Welcome

Welcome to the [Utility Name] *Web-Based Billing System's Consumer Portal*. Easily manage your utility account from anywhere.

The Consumer Portal gives you:

- ability to view and pay your bill online
- sign up for paperless billing
- ability to set up automatic bank draft
- request a change of address
- email the utility office
- direct access to meter reading and consumption information

Creating an Online Registration

1. With a current utility bill at hand, open your web browser, enter **<https://www.utilitybillingsystem.net/>** into the address bar, and select the *Enter* key on your keyboard to go to the website.
2. Click on the **Consumer Registration** link below the *User Name* field.
3. Enter your full name that matches exactly with what is printed on your utility billing statement.
4. Enter your account number that matches exactly with what is printed on your utility billing statement.
5. Enter your current email address to use as your user name and account contact information. To confirm, re-type your current email address.
6. Enter the password that you want to use. Re-enter your password to confirm.
7. Select the *Register* button to save your changes and create your online consumer account. You will see a message confirming your registration was successful. A copy of that message will also be sent to the email address you recorded.

Note: To help ensure delivery of your registration email, please add "[utility email address]" to your email address book or Safe Senders list.

Accessing the System

Open your web browser to go to the web site **<https://www.utilitybillingsystem.net/>** to log in with the User Name and Password that you created earlier.

Village of Jeffersonville
8 N. Main St.
Jeffersonville, OH 43128
Phone: 740-426-8881
Fax: 740-426-6575

BILLING OFFICE HOURS: 7:00-4:00 PM MONDAY-FRIDAY

UTILITY CONTRACT

RENTER/OWNER NAME(S): _____ DRIVER LICENSE #: _____

STREET ADDRESS: _____ PHONE: _____

SOCIAL SECURITY NUMBER: _____ DATE OF BIRTH: _____

ADDRESS TO MAIL BILL TO IF DIFFERENT: _____

WORKPLACE OF CUSTOMER: _____ PHONE: _____

I hereby make application to the Village of Jeffersonville to become a customer of the water and/or sewer system. I acknowledge that I have read the following contract and will abide by its regulations and all other laws, ordinance and resolution of the Village's Utility System, as they currently exist or are hereafter lawfully amended by the Council of the Village of Jeffersonville.

Bills will be emailed or mailed to you once monthly. Bills will be due on the 20th of each month. A 10% penalty will be applied to late charges when failed to pay by the due date. A \$300.00 deposit is due the time of sign up. For **Homeowners**, this deposit, after six consecutive months of on-time payments, will be refunded in full. For **Renters**, this deposit less any unpaid balance, will be refunded upon surrender of this receipt, after due notice has been given for discontinuance of services and a forwarding address has been provided.

As a property **owner**, or **tenant**, I agree to keep the water and sewer system in good working order. I certify that no storm, sump pump, cistern water, or house roof drains are piped in the sanitary system. I further agree to allow the Village of Jeffersonville, at reasonable times with proper scheduling, to gain access to the house to assure compliance with these conditions and to confirm the good working order of the water meter. Failure to comply with these regulations will result in the discontinuance of services.

All unpaid/delinquent charges for water and sewer are ultimately the responsibility of the landlord and are assessed against the property to which the service was rendered, and a lien against such property may be placed. I understand the Village of Jeffersonville collects bills from tenants as a service to the owner, and has implemented a series of charges, incentives, and penalties to encourage tenants to responsibly pay their bills. I understand and agree, however, that in the event a tenant of mine leaves an unpaid balance, that such charges will become mine to pay. Customers have the right to accurate meter readings for billing purposes. Adjustments will be made for inaccurate readings when they are discovered. A procedure is in place for leak adjustments.

Trash services will be provided per each resident/non apartment and business. A large, 63-gallon trash can will be provided but must remain at the residence. Your monthly trash bill will be included on your monthly utility bill. Trash pickup will be on each Tuesday morning of the week. Large items must be completely wrapped before pickup and Rumpke must be notified by the resident prior to pick up 1-800-828-8171.